



Kentucky Youth Soccer Association

443 South Ashland Avenue, Lexington, Kentucky 40502
 Voice: 859 268-1254 - Fax: 859 269-0545
 Email: StateOffice@kysoccer.net
 Website: <http://kysoccer.net>

Policy on Hosting State

SECTION I. - KYSA Responsibilities:

KYSA shall provide each host with the following:

- A. State Open and Eurosport Cup:
 - \$3,500 Host Fee per event weekend to help offset cost of items required from host in Section II. Host fee for the second weekend will be determined by the number of games played.
- B. Recreational Cup Finals:
 - \$2,500 Host Fee per event weekend to help offset cost of items required from host in Section II. Host fee for the second weekend will be determined by the number of games played.

1. Host Fee per Game

a. Recreational Cups

Age Group	Host Fee per Game
U9-U10	\$ 25.00
U11-U12	\$ 55.00
U13-U14	\$ 55.00
U15-U16	\$ 70.00

b. Eurosport and Open Cups

Age Group	Host Fee per Game
U9-U10	\$ 40.00
U11-U12	\$ 55.00
U13-U14	\$ 75.00
U15-U16	\$ 90.00
U17-U19	\$ 105.00

Sponsored Tournaments

2. Sponsor logo for t-shirts or programs that can be sold by the host with all proceeds remaining with the host.
3. Complete schedule and pairings.
4. All mass mailings to participants. Order forms for t-shirts will be included by KYSA if original form is provided by host on a timely basis.
5. Banners, game balls, game cards, awards, & water coolers if they are provided.
6. Official Event Photography for each event.
7. Event Programs for Eurosport and Open Cups.

SECTION II. – Host Responsibilities:

The host shall provide the following:

1. Fields – fields including all preparation (marking, mowing, goals, flags, and nets).
 - a. Recreational Cups -- A minimum of 4 full sized fields and 4 U10 and U12 fields.(determined by # of entries)
 - b. State Open Cup --A minimum of 14-16 full sized fields (the more available the better.)
 - c. Eurosport Cup -- A minimum of 8 U11/U12 sized fields and 4-6 U10 fields.
2. Volunteers – to handle registration/check-in, field marshal, clean-up, concessions, T-shirt sales, field maintenance, etc.
3. **The Host Association is not permitted to charge for parking or entry into the complex unless it is**



Kentucky Youth Soccer Association

443 South Ashland Avenue, Lexington, Kentucky 40502

Voice: 859 268-1254 - Fax: 859 269-0545

Email: StateOffice@kysoccer.net

Website: <http://kysoccer.net>

done on a year around basis, approved by KYSA, and all participants have received proper notification prior to the event.

4. All referees must be assigned by a Certified Referee Assignor.
5. USSF Referees grade 8 or better.
6. Adequate bathroom facilities.
7. Certified Medical Personnel- required for each site to include ice for treatment of injuries.
8. Shelter – suitable chairs and tables for headquarters, medical, and referees.
9. Golf Carts – (Recommended 2 per site)
10. Communications – between each site and headquarters, referees, & medical.
11. Warning Device – to alert everyone to stop for dangerous weather conditions at each site.
12. T-shirts – this is optional, must include the KYSA approved tournament logo, but the host keeps all proceeds and bears all expenses related to t-shirt sales.
13. Concessions – host is responsible for all concessions sold, keeps all proceeds, and pays all concession expenses.
14. The host must keep KYSA sponsorship agreements in mind when allowing vendors to set up at the sites, i.e. Kohl's, Eurosport, etc.
15. Recreational Cup Programs –host can sell ads, publish schedules, keep income, and pay expenses associated with a program. Must use official tournament logo and guidelines provided by Kentucky Youth Soccer.
16. Tournament results within 48 hours upon completion of tournament.
17. **Post tournament financial report from local host organization no later than 30 days after completion of event.**

SECTION III - SUMMARY:

KYSA will not pay any expenses beyond the Host Fee except as specifically spelled out in Section I above. The host is encouraged to sell t-shirts, concessions, or programs to make at least enough money to offset any cost above the Host Fee provided by the state. Any additional profits or losses shall be the sole responsibility of the host affiliate, not KYSA.



Kentucky Youth Soccer Association

443 South Ashland Avenue, Lexington, Kentucky 40502

Voice: 859 268-1254 - Fax: 859 269-0545

Email: StateOffice@kysoccer.net

Website: <http://kysoccer.net>

Recommended Guidelines for Tournament Volunteers

The Kentucky Youth Soccer Association and host organizations are extremely dependent on volunteers to help run the State Open Cup, The Eurosport Challenge Cup, The American Cup, the Fall Recreational Cup, and the U10 Festivals. These events would not be possible without a high level of volunteer commitment; therefore, the KYSA Tournament Committee has proposed the following recommended guidelines for tournament volunteers:

1. Each host organization should select a tournament committee. This committee should be responsible for covering all aspects of the tournament. This committee should also be responsible for selecting a Tournament Director/ Directors to oversee all facets of the tournament.
2. The KYSA Tournament Committee recommends that there be a minimum of twenty-five (25) volunteers for each tournament. However more volunteers are always helpful. Please note that the tournament is designed to be a two-day event, therefore, you may want to place volunteers on different shifts. We also realize that certain areas will require more volunteers than others, so take that into account when designating volunteers. The tournament committee should appoint personnel to be in charge of the following areas:
 - a. Tournament Headquarters- (Tournament Director/ Directors)
 - b. Concessions
 - c. Registration/ Check-in of teams
 - d. T-shirt sales (if applicable)
 - e. Field Marshals
 - f. Referees (Assignment, Food for refs)
 - g. Scores/Standings of tournament

*** Please note that these are recommended guidelines.